1. In your summary, please give a brief explanation of what you are going to teach and then what you are going to do. It should include both the lesson(s) that are being learned and the service action. This portion does not have to be bigger than a paragraph.

2. When continuing a project, we want to know what you learned from last year and how you will fix/adjust your project. Although you can use the same model as last year, there are always ways that you can improve.

3. In these steps you are outlining your service learning plan. Please see pages 8-12 to learn more about the standard steps of service learning. Please be exact in your language in this section. In order to be fully funded, we need to know exactly how you will teach, prepare, and do your plan.

4. For section c, please describe what type of reflections and assessments you will administer. For example, will it be written essay, multiple choice test, video journal, blog, or a class presentation?

5. Please describe the presentation or action that presents what they did for their community to teach/tell them about the service learning plan.
Example Application for Service Learning Award

1. Please use your actual course standards required by the state. Please the description of the standard.

2. In order for your students to follow the service learning steps, they must first know what they are. Please take the time to teach your students about service learning and what the steps are. In this section, describe when and how you will teach the subject to your students.

3. In order for a plan to be true service learning, there has to be a student leadership component that allows the students to learn by planning and leading themselves. Please describe any opportunities the students will have to lead.

4. Please try to give the most exact dates possible. If you do not know your dates yet, please let us know them at the beginning of the school year. We would like to visit whenever possible!