

## SupportSTEM 2020 Changes Form

Please use this form to request a change in the application or to inform us of any personnel changes. Any change in your application needs to be approved before being implemented.

Please submit via regular mail or email:  
The Joe W. and Dorothy Dorsett Brown Foundation Education Department  
320 Metairie Hammond Highway, Suite 502, Metairie, LA 70005  
[jonathanbaynham@thebrownfoundation.org](mailto:jonathanbaynham@thebrownfoundation.org)

### **General Information:** *Please provide the following*

Your Name:

School/Agency/University Name:

Project Name:

Date:

Email:

Phone:

### **Application Changes:**

*Please answer all that apply. If you need more space than what is provided (narrative, budget, etc.), please attach your document to this form.*

Changing timeline for event(s): *What are your new dates? What is the event?*

Changing materials: *What is needed?*

Changing Service Partner: *Who was your previous partner? Who is the new partner?*

Reallocating funds: *How much will be reallocated? What were they being used for? What are they being reallocated to?*

*Application Changes (Continued)*

Returning unspent funds: *How much are you returning? Why was the money unspent?*

Not implementing Plan: *Why will you not be able to perform your Support STEM plan this year?*

Other: *Please describe.*

**Inform About Personnel Changes:**

*Please answer all that apply. If you need more space than what is provided, please attach your document to this form.*

New Principal/Executive Director:

Replacing:

New Contact Person:

Replacing:

New Teacher:

Replacing:

Other: